

**5 OCTOBER 2001**

***Communications and Information***

***PROJECT INFORMATION TRACKING SYSTEM***

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This manual implements Air Force Policy Directive (AFPD) 33-1, *Command, Control, Communications, and Computer (C4) Systems*. It identifies the ANG Project Information Tracking System (PITS) as the sole database for tracking engineering and installation (EI) projects. Describes how users obtain access, enter, modify, research, report, and complete EI project information. This manual applies to all ANG EI squadrons. ANG/C4CE is the office of primary responsibility (OPR) for requests, deviations or waivers from the requirements within this manual. Recommended changes or suggestions should be addressed to HQ ANG/C4CE, 1411 Jefferson Davis Highway, Arlington VA, 22202-3231.

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## **1. Glossary of References and Supporting Information.** (See Attachment 1).

## **2. Responsibilities.**

- 2.1. ANG/C4CE - Primary responsibility of ANGM 33-100, PITS management oversight, appoint members to the PITS working group.
- 2.2. PITS working group - Meet annually to review PITS, make PITS change recommendations to ANG/C4CE.
- 2.3. EI Commanders - Periodically review squadron PITS project information ensuring unit compliance.
- 2.4. EI Workloaders/Engineers/STEMS – Enter PITS information. Ensure inputs are accurate, standardized, and accomplished in a timely manner.

## **3. Overview.**

- 3.1. PITS is a web based database that can only be accessed through .mil registered domain systems.
- 3.2. PITS is the sole source for monitoring EI projects. PITS provides the ability to track real time project status through all EI project phases.
- 3.3. Information contained in PITS is used to provide status to commanders, command elements, STEMs, engineers, installation teams, and customers.
- 3.4. Provides the ability to develop briefings applicable to all levels of command.
- 3.5. PITS must be maintained to provide accurate information. All personnel updating PITS must update changes in project status and deployment information as soon as information becomes available. All information needs to be relevant, clear and concise.
- 3.6. Project status can be tracked within seven areas: project information, deployment information, program manager information, material information, allied support information, engineering information, and installation information.

#### **4. Access.**

4.1. Users must be registered to access the PITS website. To obtain a user password contact ANG/C4CE. A generic password has been provided for customers to obtain project status.

4.2. PITS access page can be found at:

[http://132.80.200.55/c4/c4c/ProjectControl/pits\\_log\\_in.asp](http://132.80.200.55/c4/c4c/ProjectControl/pits_log_in.asp). (See Attachment 2)

4.3. Users have different levels of access. Permissions may not allow users to access every page discussed in this instruction. If any problems are encountered making required project changes, contact ANG/C4CE to ensure that correct permissions have been provided.

#### **5. PITS Homepage.**

5.1. Once through the PITS access page, the user will arrive at the PITS homepage (See Attachment 3). The homepage provides a dynamic menu with links to main menus and back to the EI homepage. This homepage also provides relevant EI information on a scrolling marquee.

5.2. The top of the each page in PITS also has links to the EI homepage, deployment page, reports page, and new record page.

#### **6. Projects Filters Page.**

6.1. The projects filter page (See Attachment 4) allows the user to research and view projects through the following queries: installation unit, engineering unit, majcom, requesting unit, and Project WIN.

6.2. The installation unit menu provides a project query by the lead installation unit. The user should use the pull down menu next to the installation unit to select the required unit. Using the drop down menu, highlight the required unit and click the (Filter) button.

6.3. The engineering unit menu provides a project query by the lead engineering unit. The user should use the pull down menu next to the engineering unit to select the required unit. Using the drop down menu, highlight the required unit and click the (Filter) button.

6.4. The MAJCOM menu provides a project query by MAJCOM. The user should use the pull down menu next to the MAJCOM to select the required MAJCOM. Using the drop down menu, highlight the required MAJCOM and click the (Filter) button.

6.5. The requesting unit menu provides a project query by requesting unit. The user should use the pull down menu next to the requesting unit to select the required unit. Using the drop down menu, highlight the requesting unit and click the (Filter) button.

6.6 The project WIN menu provides a query by project. The user should use the pull down menu next to the WIN (Filter) button. Using the drop down menu, highlight the WIN and click the (Filter) button.

## **7. Deployments.**

7.1. Deployment information is required to track status of deployed personnel. Accurate and current information is critical to provide a snapshot of deployed forces around the world. The deployment information page can be accessed from the main page or any other PITS update page. Deployment information is required prior to the 15th of each month. All deployment corrections and projected deployments one month ahead are inputted at this time. The Deployment Reporting page (See Attachment 5) also has two drop down menus (radio and WIN)

7.2. Unit and WIN: Any unit can report their deployment information by selecting the required WIN and clicking the (Filter) button.

7.3. The next page will display any deployments you have inputted for your unit. You may edit or delete any of these at this time if necessary. To add a new deployment, click the (Add New) deployment button.

7.4. On this page you can input your unit deployments. The database uses the deployment dates and team size to determine the workday total used. Enter the deployment date and the return date as outlined, and also input the team size. Use the total dollar value of the deployment in the travel and per diem cost block.

7.5. The next 2 radio buttons allow you to input whether your unit utilized engineering or installation resources against the project and also if they were utilized in station or deployed.

7.6. When finished inputting your data, click the (Add New) record button. This will return you to the Unit and WIN page of deployment reporting.

## **8. Reports Filter Page.**

8.1. The reports filter page (See Attachment 6) allows the user to make reports based on the following criteria: Active projects work distribution, milestones reports, MAJCOM, unit, unit participation in project report, Total days and dollars, Unit deployment report by date. All reports are a snapshot of current PITS information.

8.2. Active projects work distribution report (see Attachment 6) provides the user a report by MAJCOM. It provides the workdays used for installation, engineering, and allied support. It also provides costs for per diem, Allied support, material and total dollars spent supporting EI projects.

8.3. Milestones reports are project reports that can be queried by either MAJCOM or by unit. These reports provide a snapshot of project information.

8.3.1. The user can obtain the MAJCOM milestone report by selecting the required MAJCOM using the pull down screen. Once the user selects the appropriate MAJCOM to be queried, select the (filter) button. The MAJCOM milestone report provides the user a listing of all active MAJCOM projects in project number sequence.

8.3.2. The user can obtain the unit milestone report by selecting the required unit using the pull down screen. Once the user selects the appropriate unit to be queried, select the (filter) button. The unit milestone report provides the user a listing of all active projects being tracked by the appropriate unit in project number sequence.

8.4. Unit participation in project report provides the user a breakdown by unit, days, dollars (Travel and Per Diem) used to support a specific project.

8.5. Total days and dollars report provides the user a breakdown, by project, of total days and dollars expended by an EI unit. This report also compiles all the costs and days which provides the user an overview of a unit's activity.

8.6. Unit deployment report by date provides the user the ability to view EI unit activity on both active and completed projects. The user can select the required dates by using the pull down menu provided. Unit deployment report provides unit deployment history.

## **9. Adding New Record.**

9.1. From the top of any filter page the user can use the Add New link to begin a new project. Information in all records must be accurate and complete. Many fields addressed in the Add New record page will be reflected in other pages. Once information is saved, it can be viewed by anyone who has access to PITS. The project Add New record page (See Attachment 8) is used to provide a basic project overview.

9.2. WIN information: For MAJCOM projects use the tracking number given by the 38EIG. This is normally the Blueprint Phase Implementation Directive (BPID) or the Communication System Officer (CSO) control number found on the AF Form 3215. For ANG and other projects (not MAJCOM) use the ANG WIN provided on the WIN column.

9.3. Title: The title of the project should be short and concise; the title should not be too descriptive.

9.4. Project Location: Should describe the actual location of the project (AF base, communication site, etc).

9.5. Required Operational Date (ROD): Should be provided by the customer and should reflect the date required block of the AF Form 3215.

9.6. Commodity: Use the pull down menu provided to select the proper commodity. Select the commodity that best describes the skills required to accomplish the project.

9.7. Project Description: Describe the overall project. The user should not describe material, engineering, and installation information as description blocks are provided for those areas separately.

9.8. Requesting Unit: Enter the data with no spaces and using all capital letters (e.g. 102CF, 9AF, 264CBCS).

9.9. MAJCOM: Use the pull down menu to select the proper MAJCOM who is the gaining command of the requesting unit (e.g. project for an ANG unit tasked to AMC, select ANG as correct MAJCOM).

9.10. Assigned STEM: STEM who is assigned to the base. For MAJCOM projects other than ANG a link is provided for the 38EIG STEMS. For ANG projects use the ANG STEM-B list.

9.11. Requesting Unit POC: Needs to contain the customer point of contact, usually in the Plans and Programs branch.

- 9.12. Requesting Unit DSN: DSN number of the unit POC.
- 9.13. Email: Email address of the unit POC.
- 9.14. Requesting Unit DSN: DSN number of the unit POC.
- 9.15. Email: Email address of the unit POC.
- 9.16. Associated Projects: If other projects are being accomplished jointly or a project needs to be accomplished prior to starting the project provide the WIN and title for those associated projects.
- 9.17. Project manager: Enter the name of the person responsible for overseeing project completion.
- 9.18. PM DSN: Enter the project manager's DSN telephone number.
- 9.19. Email: Enter the project manager's email address
- 9.20. Lead EI unit: Use the pull down menu to select the proper EI squadron responsible for overall project management.
- 9.21. Engineering Activity: When engineering is required enter the EI unit responsible for engineering. If engineering is not required, enter N/A.
- 9.22. Allied Support Activity: When allied support is required enter the unit responsible for allied support. If allied support is not required, enter N/A.
- 9.23. Once all new project information has been entered, click on the (Add Record) button at the bottom of the screen to save the new record.

## **10. Updating Project Record Page.**

- 10.1. The update project record page (See Attachment 9) allows the user to make changes to previously added project information. Once a project record has been successfully added, details for the project should to be updated to give a better picture of the actual project status. To make changes to a specific project, select the update project information link near the top of the project page.
- 10.2. WIN: is to ensure the WIN number is accurate. The user should correct if required.
- 10.3. Title: The title of the project should be short and concise; the title should not be too descriptive.
- 10.4. ROD: Should be provided by the customer and should reflect the date-required block of the AF Form 3215.
- 10.5. Commodity: Use the pull down menu provided to select the proper commodity. Select the commodity that best describes the skills required to accomplish the project.
- 10.6. Project Description: Describe the overall project. The user should not describe material, engineering, and installation information as description blocks are provided for those areas separately.
- 10.7. Requesting Unit: Enter the data with no spaces and using all capital letters (e.g. 102CF, 9AF, 264CBCS).

10.8. MAJCOM: Use the pull down menu to select the proper MAJCOM who is the gaining command of the requesting unit (e.g. project for an ANG unit tasked to AMC, select ANG as correct MAJCOM).

10.9. Assigned STEM: STEM who is assigned to the base. For MAJCOM projects other than ANG a link is provided for the 38EIG STEMS. For ANG projects use the ANG STEM-B list.

10.10. Project Location: Should describe the actual location of the project (AF base, communication site, etc).

10.11. Requesting Unit POC: Needs to contain the customer point of contact, usually in the Plans and Programs branch. Requesting Unit DSN: DSN number of the unit POC. Email: Email address of the unit POC.

10.12. Associated Projects: If other projects are being accomplished jointly or a project needs to be accomplished prior to starting the project provide the WIN and title for those associated projects.

10.13. Project is XX% Complete: This column reflects percentage of project completion. By selecting the pull down menu the user can select the percentage, in multiples of 10. HIA, Work Stoppage, and N/A can also be selected.

10.14. Project manager: Enter the name of the person responsible for overseeing project completion. PM DSN: Enter the project manager's DSN telephone number. Enter the project manager's email address.

10.15. Lead EI unit: Use the pull down menu to select the proper EI squadron responsible for overall project management.

10.16. Engineering Activity: When engineering is required enter the EI unit responsible for engineering. If engineering is not required, enter N/A.

10.17. Allied Support Activity: When allied support is required enter the unit responsible for allied support. If allied support is not required, enter N/A.

10.18. Project Comments: This column should be used to describe overall project status and pertinent issues that impact project completion.

10.19. Click on "Update Engineering Manday" button to update engineering deployment information.

10.20. Click on "Update INS Manday" button to update Installation deployment information.

## **11. Update Material Record Page:**

11.1. The update material record page (See Attachment 10) allows the user to update material status. Once a project record has been added, details for the material record page are required to show funding and material milestones. The user responsible for updating the material record page is the OPR who orders the project material.

11.2. Funds Source: Input MAJCOM that is responsible for funding of material.

11.3. LOM Cost: Input cost of LOM.

- 11.4. MIPR: Funding source usually provided by customer or GSA MIPR.
- 11.5. MIPR Amount: Amount of MIPR, which can include CE costs, LOM costs, contract services, etc.
- 11.6. ANG Control #: WIN number assigned the project in the PITS database.
- 11.7. Acquisition Source: Contract for material supply.
- 11.8. Material Required Date: Date required for material to be on site to support team installation schedule.
- 11.9. Shipment date: Status of material shipment. When material is shipped, change estimated radio button to actual.
- 11.10. Received Date: Date material arrives at customer site.
- 11.11. Material comments: Any comments concerning material status that will impact material delivery and or installation date.

## **12. Update Allied Support Record Page.**

- 12.1. The update allied support record page (See Attachment 10) allows the user to update allied support status. Once a project record has been added, details for the allied support record page are required to show costs and allied support milestones. The user responsible for updating the allied support record page is be the OPR who actually contracts/arranges for allied support.
- 12.2. Allied Support Activity. Enter organization that will accomplish allied support (i.e. 111CES, 126MFP, etc.).
- 12.3 Enter POC information to include DSN, email, and fax.
- 12.4. Allied Support Milestones: Enter Start Date and /or Completion. Check estimated/actual dates:
- 12.5. Allied Support Costs: Enter the costs of the contracts and material to complete the allied support.
- 12.6. Per-Diem Costs: Enter the Travel and Per Diem Costs.
- 12.7. Workdays: Enter the number of ANG workdays required to complete the allied support.
- 12.8. Comments: Enter appropriate data.
- 12.9. Once all data has been input, click on (UPDATE RECORD) button.

## **13. Engineering Data Update.**

- 13.1. The update engineering record page (See Attachment 11) allows the user to update engineering. Once a project record has been added, details for the engineering record page are required to show costs and engineering milestones. The user responsible for updating the engineering record page is the lead engineering unit.



- 13.2. Engineering Activity: Enter the lead engineering unit.
- 13.3. Enter POC information to include DSN, email, and fax.
- 13.4. Enter Start Date and/or Completion date.
- 13.5. LOM Comp Date. *NOTE:* This date is the actual date the LOM is forwarded for material procurement.
- 13.6. Input appropriate engineering comments concerning project status.
- 13.7. Once all data has been input, click on (UPDATE RECORD) button.

#### **14. Installation Data Update.**

- 14.1. The update installations record page (See Attachment 12) allows the user to update installations. Once a project record has been added, details for the installations record page are required to show costs and installations milestones. The user responsible for updating the installations record page is the lead installation unit.
- 14.2. Lead Unit information: Enter the lead installation unit.
- 14.3. Enter POC information to include DSN, email, and fax.
- 14.4. Update Milestones as appropriate, Click on appropriate radio for “estimated”; “actual”, or “N/A”
- 14.5. Input installation comments.
- 14.6. Once all data has been input click on (UPDATE RECORD) button.

PAUL A. WEAVER, JR., Major General, USAF  
Director, Air National Guard

OFFICIAL

DEBRA N. LARRABEE, Colonel, USAF  
Chief, Support Services

**Attachment 1****Glossary of References and Supporting Information*****References***

AFI 33-101, *C4 Systems Management Guidance and Responsibilities*  
AFI 33-103, *Requirements Development and Processing*  
AFI 33-104, *Base-Level Planning and Implementation*

***Abbreviations and Acronyms***

AFI	Air Force Instruction
AFPD	Air Force Policy Directive
AMC	Air Mobility Command
ANG	Air National Guard
BPID	Blueprint Implementation Directive
C4 Systems	Command, Control, Communications, and Computer Systems
CE	Civil Engineering
CSO	Communications Systems Officer
DSN	Defense Switched Network
EI	Engineering Installation
GSA	General Services Administration
HIA	Held in Abeyance
LOM	List of Materiel
MAJCOM	Major Command
MIPR	Military Interdepartmental Purchase Request
OPR	Office of Primary Responsibility
PITS	Project Information Tracking System
PM	Program Manager
POC	Point of Contact
ROD	Required Operational Date
STEM	Systems Telecommunications Engineering Manager
STEM B	Systems Telecommunications Engineering Manager Base Level
WIN	Workload Identification Numbers
WS	Work Stoppage

**Attachment 2**  
**PITS Access Page**



**P**roject  
**I**nformation and  
**T**racking  
**S**ystem

Welcome, Please enter your "User Name" and "Password", then click "Login" to access the site.

**User Name:**

This site was last visited: 9/13/00 10:38:44 AM

**Password:**

**LOGIN**

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- This is site designed for InterNet Explore 4.0 and will not operate correctly in other WEB Browsers
- You must be a registered user to access this site
- Contact the page maintainer to register
- Additionally all pages are user group restricted
- You may not be authorized access to all pages on this site

**Attachment 3**  
**PITS Home Page**

## **Project Information and Tracking System**

**Update Your Deployment Information ----- Updates Due 15th of The Month :-)**

[PI Home Page](#)

[Projects Filters Page](#)

[Deployments Filter Page](#)

[Reports Filters Page](#)

### **Welcome User primrose to PITS!**

Hope you like the new the Dynamic Menu. This is the latest in a series of steps we're taking to improve our site. This site displays all information currently in the database for the projects that you select.

Maintained By  
MSgt Mark A. Suschinski  
DSN 327-5376  
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**Attachment 4**  
**Projects Filter Page**

## Project Information and Tracking System Projects

[EI HOME](#) [PROJECTS](#) [DEPLOYMENTS](#) [REPORTS](#) [ADD NEW](#)

1. Use this filter to select only those projects assigned to an installation unit.

**Installation Unit:**

2. Use this filter to select only those projects assigned to the engineering unit.

**Engineering Unit:**

3. Use this filter to select only those projects assigned to the MAJCOM.

**MAJCOM:**

4. Use this filter to select only those projects assigned to the requesting unit.

**Requesting Unit:**

5. Use this filter to select the project by WIN.

**Project WIN::**

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Maintained By  
MSgt Mark A. Suschinski  
DSN 327-5376

**Attachment 5**  
**Deployment Reporting Page**

[EI HOME](#) [PROJECTS](#) [DEPLOYMENTS](#) [REPORTS](#) [ADD NEW](#)

Your unit has no current deployment information loaded against this project.  
Go ahead and add your information now.

WIN: 00-003

TITLE: SIPRNET UPGRADE

LOCATION: Spangdahlem AB, GE

Unit	Deployment Date <small>mm/dd/yy</small>	Return Date <small>mm/dd/yy</small>	Team Size	Travel Per-Deim Cost
219EIS				
Is this an <b>E</b> ngineering or <b>I</b> nstallation deployment? <b>E</b> <input type="radio"/> or <b>I</b> <input checked="" type="radio"/>				
Is this work being done in <b>S</b> tation or at <b>D</b> eployed location? <b>S</b> <input type="radio"/> or <b>D</b> <input checked="" type="radio"/>				

ADD NEW RECORD

## Attachment 6 Reports Filter Page

# Project Information and Tracking System Reports

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[EI HOME](#) [PROJECTS](#) [DEPLOYMENTS](#) [REPORTS](#) [ADD NEW](#)

### 1. Report active projects work distribution - [Run Report](#)

### 2. Milestones reports:

By MAJCOM:  [Run Report](#)

By EI Unit:  [Run Report](#)

### 3. Unit Participation in project report:

[Run Report](#)

### 4. Total days and dollars report:

By EI Unit:  [Run Report](#)

### 5. Unit deployment report by date: ([Includes Active and Archived Records](#))

EI Unit:

BETWEEN    AND    [Run Report](#)

Maintained By  
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**Attachment 7**  
**Projects Work Distribution Report**

## Project Information and Tracking System

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[EI HOME](#) [PROJECTS](#) [DEPLOYMENTS](#) [REPORTS](#) [ADD NEW](#)

**Report results of active projects work distribution.**

9/13/00	WORKDAYS				COSTS			
Customer	Install	Engineer	Allied Support	Total	PerDeim	Allied Support	Material	Total
ACC	1783	87	0	1870	\$160,615.00	\$46,173.00	\$63,540.00	\$270,328.00
AETC	1048	42	0	1090	\$93,334.00	\$0.00	\$151,594.00	\$244,928.00
AFCESA	12	4	0	16	\$1,500.00	\$0.00	\$0.00	\$1,500.00
AFMC	4701	120	0	4821	\$142,535.00	\$0.00	\$10,000.00	\$152,535.00
AFRC	36323	116	1869	38308	\$227,891.94	\$590,000.00	\$1,208,400.00	\$2,026,291.94
AFSOC	183	0	0	183	\$27,000.00	\$0.00	\$0.00	\$27,000.00
AFSPC	1243	30	0	1273	\$130,818.00	\$27,000.00	\$62,000.00	\$219,818.00
AMC	2051	30	120	2201	\$56,200.00	\$0.00	\$438,200.00	\$494,400.00
ANG	7780	1473	4422	13675	\$461,146.72	\$1,095,995.00	\$7,953,218.00	\$9,510,359.72
ARMY	77	18	0	95	\$3,225.00	\$0.00	\$0.00	\$3,225.00
CONTINGENCY	4552	195	0	4747	\$339,340.27	\$0.00	\$142,555.00	\$481,895.27
NAVY	35	15	0	50	\$330.00	\$0.00	\$0.00	\$330.00
OTHER	526	170	3	699	\$54,782.04	\$1,303,500.00	\$1,061,000.00	\$2,419,282.04
PACAF	1254	237	0	1491	\$172,892.00	\$0.00	\$0.00	\$172,892.00
USAFE	5113	385	813	6311	\$809,924.00	\$293,776.70	\$374,616.00	\$1,478,316.70
USCG	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS:	66681	2922	7227	76830	\$2,681,533.97	\$3,356,444.70	\$11,465,123.00	\$17,503,101.67

Total Found: 16



### Attachment 8 Update Project Record Page

<a href="#">EI HOME</a> <a href="#">PROJECTS</a> <a href="#">DEPLOYMENTS</a> <a href="#">REPORTS</a> <a href="#">ADD NEW</a>								
Project Add New Record Page								
Be professional when making entries. Remember the information you enter here will be seen by your cust								
<p style="color: red; font-weight: bold;">Do not use ANG WINs for Air Force projects. Get AF WINs from the 38th.</p> <p>WIN: <input type="text"/> Next available ANG WIN is: <span style="color: red;">AG000370</span></p> <p>Title: <input style="width: 90%;" type="text"/></p> <p>Project Location: <input style="width: 80%;" type="text"/></p> <p>Required Operational Date: <input style="width: 20%;" type="text"/> <span style="color: red;">mm/dd/yyyy</span></p> <p>Commodity: <input type="text" value="Commodity"/> </p> <p>Project Description:</p> <div style="border: 1px solid black; height: 40px; width: 95%;"></div> <p>Requesting Unit: <input style="width: 20%;" type="text"/> MAJCOM: <input type="text" value="MAJCOM"/> <span style="color: red;">(Who's paying.)</span></p> <p>Assigned STEM: <input style="width: 40%;" type="text"/> <a href="#">38th STEM List</a></p> <p>Requesting Unit POC: <input style="width: 50%;" type="text"/> DSN: <input style="width: 20%;" type="text"/></p> <p>Email: <input style="width: 50%;" type="text"/></p> <p>Associated Projects:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">WIN:</td> <td style="width: 20%;">Title:</td> </tr> <tr> <td><input type="text" value="None"/></td> <td><input style="width: 80%;" type="text" value="None"/></td> </tr> <tr> <td><input style="width: 20%;" type="text"/></td> <td><input style="width: 80%;" type="text"/></td> </tr> <tr> <td><input style="width: 20%;" type="text"/></td> <td><input style="width: 80%;" type="text"/></td> </tr> </table> <p>ASSIGN IMPLEMENTATION ACTIVIES:</p> <p>Project Manager: <input style="width: 50%;" type="text"/> PM DSN: <input style="width: 20%;" type="text"/></p> <p>PM Email: <input style="width: 50%;" type="text"/></p> <p>Lead EI Unit: <input type="text" value="Unit"/> </p> <p>Engineering Activity: <input style="width: 20%; background-color: cyan;" type="text"/> <span style="color: red;">If engineering isn't required mark this block N/A.</span></p> <p>Allied Support Activity: <input style="width: 20%;" type="text"/> <span style="color: red;">If allied support isn't required mark this block N/A.</span></p> <div style="text-align: center; margin-top: 10px;"> <span style="background-color: #000080; color: white; padding: 2px 10px;">ADD RECORD</span>   <span style="background-color: #000080; color: white; padding: 2px 10px;">RESET</span> </div>	WIN:	Title:	<input type="text" value="None"/>	<input style="width: 80%;" type="text" value="None"/>	<input style="width: 20%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 20%;" type="text"/>	<input style="width: 80%;" type="text"/>
WIN:	Title:							
<input type="text" value="None"/>	<input style="width: 80%;" type="text" value="None"/>							
<input style="width: 20%;" type="text"/>	<input style="width: 80%;" type="text"/>							
<input style="width: 20%;" type="text"/>	<input style="width: 80%;" type="text"/>							

**Attachment 9**  
**Update Material Record Page**

<a href="#">EI HOME</a> <a href="#">PROJECTS</a> <a href="#">DEPLOYMENTS</a> <a href="#">REPORTS</a> <a href="#">ADD NEW</a>	
<b>Update Project Record Page</b>	
Be professional when making entries. Remember the information you enter here will be seen by your customer.	
WIN:	<input type="text" value="1314A9D0"/>
Title:	<input type="text" value="PC-I3 (Formely TBMCS-I3) Installation"/>
Required Operational Date:	<input type="text" value="9/30/00"/> <span style="color: red;">mm/dd/yyyy</span>
Commodity:	<input type="text" value="SECURE SYS"/>
Project Description:	
<div style="border: 1px solid black; padding: 5px; min-height: 40px;">Provide secure PC-I3 (Intergrated Intelligence Imagery) connectivity to the SIPRNET. Y2K replacement for the CIS</div>	
Requesting Unit:	<input type="text" value="388 FW"/> MAJCOM: <input type="text" value="ACC"/>
Assigned STEM:	<input type="text" value="Rodney Sinclair, 884-7549"/>
Project Location:	<input type="text" value="Hill AFB, UT"/>
Requesting Unit POC:	<input type="text" value="Capt Brian K. Allen"/> DSN: <input type="text" value="775-4287"/>
Email:	<input type="text" value="Brian.Allen@HILL.af.mil"/>
Associated Projects:	
WIN:	Title:
<input type="text" value="None"/>	<input type="text" value="None"/>
<input type="text" value=""/>	<input type="text" value=""/>
<input type="text" value=""/>	<input type="text" value=""/>
Project is <input type="text" value="0%"/> complete. <span style="color: red;">If project HIA or Work Stoppage, mark this block HIA or WS.</span>	
ASSIGN IMPLEMENTATION ACTIVIES:	
Project Manager:	<input type="text" value="Mr Holfield"/> PM DSN: <input type="text" value="574-6117"/>
PM Email:	<input type="text" value="LARRY.HOLFIELD@LANGLEY.AF.M"/>
Lead EI Unit:	<input type="text" value="130EIS"/>
Engineering Activity:	<input type="text" value="130EIS"/> <span style="color: red;">If engineering isn't required mark this block N/A.</span>
Allied Support Activity:	<input type="text" value="75 CE"/> <span style="color: red;">If allied support isn't required mark this block N/A.</span>
Project Comments: <span style="color: red;">(Should be short comments about project status.)</span>	
<div style="border: 1px solid black; height: 60px; min-height: 60px;"></div>	

Attachment 10  
Update Allied Support Record Page

[EI HOME](#) [PROJECTS](#) [DEPLOYMENTS](#) [REPORTS](#) [ADD NEW](#)

**Update Material Record Page**

Be professional when making entries. Remember the information you enter here will be seen by your customer.

WIN: 1314A9D0

Title: PC-I3 (Formely TBMCS-I3) Installation

Required Operational Date: 9/30/00

**Funding:**

Funds Source:  LOM Cost:   
MIPR Number:  MIPR Amount:   
ANG Control #:

**Milestones:**

Acquisition Source:  **If no material is required mark this block N/A.**

*mm/dd/yyyy*

Material Required Date:

Shipment Date:  Estimated: ☒ Actual: ☐

Received Date:  **(Date materials actually arrived at job site.)**

Material Comments: **( Should be short comments about material status.)**

Material is being ordered by 75CS SCX, 775-2996 ACC is  
going to MIPR 13540 to order materials

**UPDATE RECORD**

Attachment 11  
Update Engineering Record Page

[EI HOME](#) [PROJECTS](#) [DEPLOYMENTS](#) [REPORTS](#) [ADD NEW](#)

**Update Engineering Record Page**

Be professional when making entries. Remember the information you enter here will be seen by your customer.

WIN: 1314A9D0

Title: PC-I3 (Formely TBMCS-I3) Installation

Required Operational Date: 9/30/00

Engineering Activity:  **If engineering isn't required mark this block N/A.**

POC:  DSN:

Email:  FAX:

**Milestones:**

*mm/dd/yyyy*

Eng. Start Date:  Estimated: ☐ Actual: ☒

Eng. Comp. Date:  Estimated: ☐ Actual: ☒

LOM Comp Date:  **Date LOM is actually forwarded for material procurement.**

**Resources:**

Per-Diem Cost: **Update this area VIA deployments or reports pages.**

Workdays: **Update this area VIA deployments or reports pages.**

Engineering Comments: ( **Should be short comments about engineering status.**)

AWAITING PSA CONCURRENCE

**UPDATE RECORD**

**Attachment 12**  
**Update Installations Record Page**

**[EI HOME](#) [PROJECTS](#) [DEPLOYMENTS](#) [REPORTS](#) [ADD NEW](#)**

**Update Installation Record Page**

Be professional when making entries. Remember the information you enter here will be seen by your customer.

WIN: 1314A9D0

Title: PC-I3 (Formely TBMCS-I3) Installation

Required Operational Date: 9/30/00

Lead Unit: **130EIS**

POC: MSgt Luby DSN: 924-9230

Email: paul.luby@utsalt.af.mil FAX: 924-9163

**Milestones:**

mm/dd/yyyy

PSS Start Date: 9/12/00 Estimated: ☒ Actual: ☐ N/A: ☐

PSS Comp. Date: 9/15/00 Estimated: ☒ Actual: ☐ N/A: ☐

Inst. Start Date: 9/16/00 Estimated: ☒ Actual: ☐

Inst. Comp. Date: 9/27/00 Estimated: ☒ Actual: ☐

**Resources:**

Per-Diem Cost: **Update this area VIA deployments or reports pages.**

Workdays: **Update this area VIA deployments or reports pages.**

Installation Comments:

Dependent on Allied Support being completed 12 Sep 00

**UPDATE RECORD**